



## Doylestown Presbyterian Church

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**Volunteer Job Title:** Finance Subcommittee Member

**Reports To:** Dave Sager, Moderator

**Time Commitment:**

- The Finance Subcommittee meets, as needed, on the second Monday of the month at 7:00pm, and meetings generally last about an hour.
- In addition to attendance at meetings, subcommittee members have some duties to carry out that are aligned with the mission of the subcommittee.
- There are no term limits imposed on subcommittee members (except for the Moderator, who has a three-year term limit). New subcommittee members generally begin in June, though they can also join the subcommittee at other times of year, at the discretion of the Moderator.

**Purpose:** The purpose of this role is to support the DPC strategic plan by helping to ensure the comprehensive management and oversight of all aspects of DPC's fiscal operations.

**Duties:** Members of the Finance Subcommittee are responsible for the following:

- Developing an annual budget that ensures adequate resources are available for areas of strategic focus
- Being good stewards of DPC resources through sound investment decisions
- Working to eliminate debt and control spending to enable DPC to flourish for years to come
- Exercising the option to serve on one or both of these work groups: *Investment work group* (meets on an ad hoc basis to oversee the investments of the MBG Fund, Endowment Fund (EF), and Mission Endowment Fund (MEF)) and *Memorials, Bequests, and Gifts (MBG) work group* (meets on an ad hoc basis to oversee the promotion, outreach and education of the MBG fund).

**Requirements and Training:**

- We seek subcommittee members with a background and/or interest in accounting, finance, or business.
- No specific training is required to serve on the Finance Subcommittee.
- To serve on this subcommittee, one must be a member of DPC.

**To Volunteer:** To sign up as a volunteer for this role, [click here](#). If you have questions or wish to learn more about this role, please contact Chris Graham-Rawlings (Member Engagement Coordinator) at [chris@dtownpc.org](mailto:chris@dtownpc.org).

*Be a bridge for Christ and a beacon of His love.*