



Doylestown Presbyterian Church

Volunteer Job Title: Property Subcommittee Member

Reports To: Jay Stough, Moderator

Time Commitment:

- The Property Subcommittee meets, as needed, on the third Wednesday of the month at 7:00pm, and meetings generally last about an hour.
- In addition to attendance at meetings, subcommittee members have some duties to carry out that are aligned with the mission of the subcommittee.
- There are no term limits imposed on subcommittee members (except for the Moderator, who has a three-year term limit). New subcommittee members generally begin in June, though they can also join the subcommittee at other times of year, at the discretion of the Moderator.

Purpose: The purpose of this role is to support the DPC strategic plan by working to preserve all Doylestown Presbyterian Church properties, in order to ensure that weekly worship and church-supported programs operate freely, safely, and without interruption.

Duties: Members of the Property Subcommittee are responsible for the following:

- Being responsive to the daily maintenance requirements of all DPC properties, including: the sanctuary building, Andrews Hall, two houses, the DPC church yard/cemetery/gravestones, grounds and landscaping, the audio-visual system, and parking facilities
- Developing a comprehensive planning process for anticipated maintenance requirements and long-term growth
- Establishing fiscally responsible plans that give consideration to facilities and equipment with appropriate projects and timing

Requirements and Training:

- We especially seek subcommittee members with a background in business, insurance, the construction industry, or facilities management.
- No specific training is required to serve on the Property subcommittee.
- To serve on this subcommittee, one must be a member of DPC.

To Volunteer: To sign up as a volunteer for this role, [click here](#). If you have questions or wish to learn more about this role, please contact Chris Graham-Rawlings (Member Engagement Coordinator) at chris@dtownpc.org.

Be a bridge for Christ and a beacon of His love.